**Burdwan Raj college**

**Burdwan-713104**

**Online Admission Notice -2021**

Date: 25.07.2021

 **Merit List:** The provisional Merit List for every course indicates the position of an applicant as per merit in respect to other applicants. Appearance of name on the **Provisional Merit List** **does not ensure admission**.

 The Provisional Merit List for every Honours course offered will be prepared on the basis of the **Merit Point** secured by the applicants.

 After publication of Provisional Merit List **online admission will be conducted through this portal in several phases**.

**Admission Schedule(s)** for various phases of online admission will be published in this portal. Online admission to the college will be conducted according to the Admission Schedule(s) and selected candidates are required to follow the same carefully.

 **E-Counselling List:** Names of the eligible candidates will be published from time to time (phase wise) in **E- Counselling Lists** prepared according to merit of candidates and available vacancies. **Only candidates whose names appear on the E-Counselling Lists can take online admission and pay the admission fee online through this portal.**

 For every phase of admission there will be separate E-Counselling Lists for the courses and candidates will be given a particular time period for online admission for every phase. **The E-Counselling List will become invalid beyond the stipulated date and time.**

 A candidate failing to take online admission during the given period is liable to lose his/her chance of admission to the college in the selected course. E-Counselling List for one phase of admission is not valid for other phases.

 **Cancellation**: Candidates admitted to a course in this college for the session 2021-22 will be able to cancel her admission online through the portal. There is no provision for offline cancellation of admission.

During the online admission process, a candidate already admitted to a course in this college in an earlier phase of admission, can shift to another course of the candidate’s choice during a later phase of admission provided his/her name appears in the respective **E-Counselling List** valid for that later phase. In such cases the candidate **must cancel her previous admission online** before proceeding to take admission to the course of his/her choice. A candidate cannot occupy more than one seat at the same time in the college.

**Payment of admission fees**: At the time of admission a candidate will have to make online payment of fees. **No admission will be valid without successful payment of admission fees.**

 **All online admission is provisional and is subject to verification of relevant documents.** The college reserves its rights to cancel a candidate’s admission if the documents are not found in conformity with the declaration made in the form submitted online.

 Burdwan Raj College reserves its rights to modify and amend published notices and schedules regarding admission. Applicants are required to comply accordingly. Admission to the college is granted on the understanding that the student undertakes to conform to the rules and code of conduct of Burdwan Raj College and the University of Burdwan.

Please see the E-Counselling List, if your name is enlisted please pay admission fee through online. There is no provision for offline payment. Your admission is liable to be cancelled due to concealment / falsification of facts, submission of false /fake marksheets, and certificates, or any error/mistake on the part of the student.

The entire process of admission will be carried out fully in online mode.

No physical presence of the candidate or any related person will be required at college during the process of admission. Any wrong information provided in the Application Form, concealment / falsification of facts, submission of false /fake marksheets and certificates, or any error/mistake on the part of the student will lead to cancellation of Admission.

No fee will be refunded when cancellation of admission is due to concealment / falsification of facts, submission of false /fake marksheets, and certificates, or any error/mistake on the part of the student.